

Michael Fitzmaurice, Chairperson
Tom Flynn, Appointed Member
Paul T. Hynes, Appointed Member

Rachel Madden, Ex-Official
Antonio Torres, Elected Member
Joseph M. Petty, Executive Secretary

**MASSACHUSETTS HOUSING FINANCE AGENCY
EMPLOYEES' RETIREMENT BOARD
ONE BEACON STREET
BOSTON, MA 02108
(617) 854-1871, 1123**

Minutes of the Regular Meeting of Members
January 9, 2024

The regular meeting of the Massachusetts Housing Finance Agency Employees' Retirement Board was held via Zoom at 1:00 pm.

Present via Zoom were:

Michael Fitzmaurice, Chairperson
Rachel Madden, Ex-Officio
Tom Flynn, Appointed Member
Antonio Torres, Elected Member
Paul T. Hynes, Appointed Member

Others present via Zoom were:

Joseph Petty, Executive Secretary
Michelle Shinnick, Senior Retirement Analyst

Michael Fitzmaurice called the meeting to order.

UPON MOTION DULY MADE (Paul Hynes) AND SECONDED (Antonio Torres), it was voted
To approve the minutes of the December 12, 2023 meeting. (roll call 4-0, Rachel Madden
abstained).

The bank reconciliations, budget and financial records were reviewed. Joseph Petty noted that there were no transactions out of the ordinary. We will have one retirement, Kathy Ryan.

UPON MOTION DULY MADE (Tom Flynn) AND SECONDED (Antonio Torres), it was voted:
The retirements, refunds and transfers on the attached list were reviewed and approved as amended with the budget, retirement payroll, financial records, and Warrant Number 012024 (see warrant), and capital calls. (roll call 5-0).

Joseph Petty reviewed the timeline for the Retirement Board election that is to expire on June 30, 2024. He also noted that an election officer would need to be appointed.

UPON MOTION DULY MADE (Paul Hynes) AND SECONDED (Tom Flynn), it was voted:
To allow Joseph Petty to become the election officer for the Retirement Board position that expires on June 30, 2024, (roll call 5-0).

Joseph Petty informed the Board that NCPERS Annual Conference this year is on May 19th-22nd, 2024 the cost of the conference is \$1050.00 for the registration fee plus hotel fee of \$269/night and travel expenses.

UPON MOTION DULY MADE (Paul Hynes) AND SECONDED (Antonio Torres), it was voted:
To allow any Board and staff members to attend the NCPERS Annual Conference consistent with our Travel Policy, (5-0).

Joseph Petty discussed the Annual Vendor Disclosures, Summary of the Conflict of Interest, training for board members and PERAC memos 28, 29, 30, 1 and 2.

UPON MOTION DULY MADE (Antonio Torres) AND SECONDED (Paul Hynes), it was voted:
To adjourn the meeting at 1:50 pm (roll call 4-0).

Michael Fitzmaurice – Chair/Elected Member

Rachel Madden, Ex-Officio

Tom Flynn, Appointed Member

Antonio Torres – Elected Member

Paul T. Hynes – Member Appointed by Other Members